# ul captin

#### Manual

# How to trade in Triodos Bank depository receipts on the Captin trading platform

		.com/login			
	Welcome to Cap	otin!		Welcom	
	Please click the button below to			Please sign in b Email address	elow
				Password	
	🖯 Sign in			Forgot password?	
				Continue	
Step 3					
Step 3	· [View your portfolio]				
	: [View your portfolio].				
		Triodos 🐼 Bank		English	h 🗸

View your portfolio

Support & Customer service

## Step 4

Select the portfolio you want to log in to. If you have a portfolio, you select it.

Select	Select a port						
Acc. Nr.	Name						

## Step 5

**1.** Click [Portfolio] in the menu.

**2.** Next to your Triodos Bank depository receipts, click the green button [Buy], or the red button [Sell].

**3.** For placing a **buy order**, make sure there is enough money in your trading account with Captin. <u>Here</u> you can read how to transfer money into your trading account.

Trio	dos 🕲 Bank				Triodos B €	ank Deposito	ory Receipts		8 ⊠	€>
2	Dashboard	Portfolio							e	Print
e	Portfolio		Total portfolio value (i)	Cash balance (i)			Cash a	vailable 🚯		
Э	Orders		€	€			(			
≓	Transactions									
2	Documents	Triodos						Security Price: Value:	<b>(i</b> )	) –
			Position	Balance	Av	ilable	Last price		Valu	ie
		Order	Euro	€		€	€		€	
		BS	Triodos Bank Depository Receipts				€ ③		€	

## Step 6

You will then enter the Triodos Bank Depository Receipt screen.

**1.** In the [Place order] box, you can switch the order screen between a buy or sell order at any time.

**2.** Under [Quantity], you fill in the number of Triodos Bank Depository Receipts.

**3.** Under [Limit price], you enter the maximum price (per DR) at which you wish to buy or the minimum price at which you wish to sell your Triodos Bank Depository Receipts.

**4.** The box [Expiry date] states a date by default, equal to the last day of the following month. It is not possible to change this date.

Portfolio Orders	Available quantity	Value of participation €	Available balance €	Last price ④ €
<	Place order	- Orde	er book	_
	Quantity	Sell	Buy orders Quantity Price	Sell Orders Quantity Price
	Limit price			
	Expiry date			
		Place order Secu	irity price	• • • • • • =
	Last Trades Execution Date Volu	ume Price SE		

### Step 7

Check your order once again. Now, you need to agree to the Trading Rules. To read them, they can be downloaded by clicking the download button. Check the box and click [Confirm] to finalize your order.

Triodos 🕲 Bank			TEST shares € Last updated 02/05/23 12:01	2 ☑ ¢	
<b>승리</b> Dashboard	Order conf	firmation			
Portfolio Orders	Order confi Order details	Order confirmation		Disclaimers	<u>(</u>
Documents E	Position Order type Expiry date Quantity Limit price	Triodos Bank Depository Receipts Sell 21/05/23 23:59:59 €		Decline	Confirm

Reserved€transaction costsExpected order€

amount

## Step 8

You will receive a confirmation email in your personal Captin inbox. You will also receive this email at the email address linked to your Captin account.

<b>E</b> Dashboard	Inbox						
Portfolio							
S Orders	<b>Q</b> Search by keywords		Confirmation of internal exchange instruction				
Documents	Confirmation of internal exchange instruction	11:46	21/04/23 11:46				
	Confirmation of internal exchange instruction	11:08	Dear Participant, We hereby confirm the order you submitted:				
	Confirmation of internal exchange instruction	10:57	Order: Sell TEST shares at € per Depositary Receipt. For further details, we refer to the trading venue.				

## Step 9

If you click the [Orders] button, you will see an overview of all outstanding orders. You can cancel your outstanding orders any time up to the first day of trading. This is effected by clicking the [Cancel] button.

J	Friodos 권 Bank							Triodos Bank Depository Receipts (currently not trading) € Last updated 14/03/23 12:12					2 🖂 0
	2	Dashboard	0	rders									
	ē	Portfolio		Open History									
	Ð	Orders		Here you can see details of any open orders you have placed. Select the 'History' tab to view details of closed orders.									
	Ē	Documents		Q Search by keywords									
				Instruction date 🗸	Reference	Product	Instruction	State	Expiry date	Ordered	Processed	Limit price	Cancel
				21/04/23 11:43:25	IEX00100341	Triodos Bank Depository Receipts	Sell	Accepted	21/05/23 21:59:59		0	€	Cancel

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Triodos 🕲 Bank